

MAQUOKETA COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
AUGUST 19, 2019

President Hayward called the regular meeting of the Maquoketa Community School Board to order on August 19, 2019 at 5:32 p.m. at the Central Office. Directors Hayward, Roeder, Sybesma were present. Director Herring and Carson were absent. Board Secretary Haxmeier and Superintendent Hoover were present. Others in attendance: D. Selzer, D. Cogan, T. Notz, T. Gruenwald, C. Bonjour, A. Bonjour, M. Vervaecke, and P. Bollman. Mary Hayward from Maquoketa Local Access TV, Theresa from KMAQ, and Sara Millhouse represented the press. Others in attendance: Mike from Fusion Forward.

MOTION #017:19/20: M/Roeder, 2nd/Sybesma to approve the following consent agenda as amended to include additional bills: 3 ayes, 0 nays motion carried.

Agenda – Approved as published.

Minutes - Approved the minutes of the regular meeting held July 15, 2019, the special meeting held on July 30, 2019 and the special meeting held on August 12, 2019.

Registrations, Reimbursements & Selected Accounts Payable – Approved as presented, totaling \$2,228,861.51.

Financial Reports – The following reports were reviewed for period ending July 31, 2019 along with restated reports for June 30, 2019: Account Balances, Combined Statement of Revenues and Expenditures, Revenue Report, General Fund Expenditures Report, Activity Fund, and Nutrition Fund Report.

Resignations:

- Spencer Scar as the 7<sup>th</sup> Grade Football Coach effective immediately.
- Jordan Rapp as Middle School Special Education Teacher Associate effective immediately.
- Jessica Howell as Cardinal Special Education Teacher Associate effective immediately.
- Taylor Casel as Middle School Special Education Teacher Associate effective immediately.

Recommendations to Hire/Transfers (all pending outcome of criminal background check & BOEE licensure if applicable):

- Paul Brady as Briggs Special Education Extended Year Services Bus Driver. Mr. Brady will be paid \$19.45 per hour from July 23 through August 8<sup>th</sup> on Tuesday and Thursday. Exact hours will vary.
- Diane Johnson as Briggs Custodian for the 2019-20 school year. Ms. Johnson will be paid \$14.75 per hour for 6 hours per day retroactive to August 1, 2019.
- Rebecca Koranda as Middle School/High School Custodian for the 2019-20 school year. Ms. Koranda will be paid \$14.75 per hour for 8 hours per day with an effective date of August 19, 2019.
- Greg Martin as 7<sup>th</sup> Grade Football Coach for the 2019-20 school year. Mr. Martin will be paid at Level IV, Year 3; \$2,223.52.
- Devin Hardin as Middle School Cross Country Coach for the 2019-20 school year. Ms. Hardin will be paid at Level IV, Year 1; \$1,945.58.
- Teacher Associates:
  - Stephanie Ricklefs as Cardinal Special Education Teacher Associate. Ms. Ricklefs will be paid \$10.49 per hour for 7 hours per day.
  - Mya Benhart as Briggs Special Education Teacher Associate. Ms. Benhart will be paid \$10.49 per hour for 7 hours per day.
  - Kayla Gerardy as Briggs Special Education Teacher Associate. Ms. Gerardy will be paid \$10.49 per hour for 7 hours per day.
  - Maggie Ward as Briggs Self-Contained Special Education Teacher Associate. Ms. Ward will be paid \$10.99 per hour for 7 hours per day.

- Before and After School Program Coordinators for the 2019-20 school year. These three individuals will split the role and responsibilities.
  - Beth Hillebrand \$3,333.33 stipend
  - Cassie Burns \$3,333.33 stipend
  - Jenna Olson \$3,333.33 stipend
- Marisa Ackley has met the appropriate requirements and provided documentation to qualify for horizontal movement on Salary Schedule C for the 2019-20 school year. Ms. Ackley will move from BA, Step 6 to BA+15, Step 6.
- Brandi Hass has met the appropriate requirements and provided documentation to qualify for horizontal movement on Salary Schedule C for the 2019-20 school year. Ms. Hass will move from BA+15, Step 7 to MA, Step 7.
- Devin Hardin has met the appropriate requirements and provided documentation to qualify for horizontal movement on Salary Schedule C for the 2019-20 school year. Ms. Hardin will move from MA, Step 15 to MA+15, Step 15.
- Substitute Bus Drivers
  - Bruce Current \$17.70 per hour
  - Mark Lippens \$17.70 per hour
  - Skott Gent \$17.70 per hour
  - Al Muhlhausen \$17.70 per hour
  - Craig Muhlhausen \$17.70 per hour
  - Mike Wing \$17.70 per hour
- Fundraiser listing approved as presented.
- Continuation of 28E agreement with the City of Maquoketa for the School Resource Officer for the 2019-20 school year. MCSD pays for 50% of costs associated which equates to \$45,957.64, for the 2019-2020 school year.
- Contract Amendments
  - Jessica Ihrig; contracts are amended to reflect the correct FTE. The teaching contract is amended from .33 FTE to .29 FTE and the nursing contract from .67 FTE to .71 FTE.
  - Trenessa Walker; contract is amended from Special Education Teacher Associate at \$10.88 per hour to a Self-Contained Special Education Teacher Associate at \$11.38 per hour at year 4.
  - Dana Howell; contract is amended from 4 hours per day to 7 hours per day with no change in her hourly rate.
  - Vanessa Huffman; contract is amended from Special Education Teacher Associate at \$10.88 per hour to the Media/Technology/Clerical Teacher Associate at \$10.43 per hour at year 5.
- TLC Beginning Salary Stipend
  - Julia Diemer, BA Step 1, Stipend TLC Contract for \$686.00
  - Ryan Turner, BA Step 1, Stipend TLC Contract for \$686.00
  - Krista Wallace, BA Step 1, Stipend TLC Contract for \$686.00
  - Jessica Ihrig, BA Step 1, Stipend TLC Contract for \$198.94 (based on .29 FTE)
  - Nicolaas Van Horn, BA Step 1, Stipend TLC Contract for \$686.00

Reception of Visitors and Informal Comments from the Public –Mike Hamilton from Fusion Forward presented on a few of the projects they are currently working on for the district.

Board Comments – none.

Good News Administrative Reports were reviewed as presented.

General Business of the Board

- MOTION #018-19/20: M/Sybesma, 2nd/Roeder to authorize Activity Director, Tom Gruenwald to process and provide preliminary approval for contractual agreements with athletic officials for the 2019-20 school year. 3 ayes, 0 nays motion carried.
- MOTION #019-19/20: M/Sybesma, 2nd/Roeder to approve the contract with Little Shepherd Preschool, Sacred Heart Preschool, and Sunshine Learning Center for participation in the Statewide Voluntary Preschool Program for four-year-old children for the 2019-20 school year. 3 ayes, 0 nays motion carried.
- MOTION #020-19/20: M/Sybesma, 2nd/Roeder to approve the first reading of the Therapy Dog Policy. There was an amendment to add language to document who will audit and ensure all documentation is maintained. 3 ayes, 0 nays motion carried.
- MOTION #021-19/20: M/Roeder, 2nd/Sybesma to approve the interfund transfer of salary expenses totaling \$10,000 from the general fund to the nutrition fund. 3 ayes, 0 nays motion carried.
- MOTION #022-19/20: M/Roeder, 2nd/Sybesma to approve the negative/positive end of year activity fund distribution as presented. 3 ayes, 0 nays motion carried.
- MOTION #023-19/20: M/Roeder, 2nd/Sybesma approve Goodenow Field Project change order #3 in the amount of \$5,765. This change order will replace the shingles and siding on the existing restroom to match the new restroom structure. Funding will come from the District PPEL allocation as this has been previously identified on the PPEL listing. 3 ayes, 0 nays motion carried.

Legislative Update: None.

Superintendent's Report: Reminders were read and the Instructional Support Resolution timeline was discussed.

Director Hayward adjourned the meeting at 6:55 p.m.

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Mike Hayward, President

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Kristy Haxmeier, Secretary