

MAQUOKETA COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
MAY 15, 2017

President Sybesma called the regular meeting to order on May 15, 2017 at 6:00 p.m. at the Central Office. Directors Tabor, Sybesma, Roeder and Hayward were present. Director Carson was absent. Supt. Hoover and Board Secretary Haxmeier were present. J. Schmidt, S. Walker, M. Vervaecke, D. Cogan, M. Wing, C. Snell, T. Gruenwald, K. Bowman, and P. Bollman were present. Kelly Gerlach of Maquoketa Sentinel Press and Theresa Hosch of KMAQ represented the press. Others in attendance: Buddy Atienza, Bob Gavin, Stephanie Milder, Sheery Schnoor, and Spencer Owen.

At 6:01 p.m. President Sybesma opened the public hearing regarding the proposed FY17 Budget Amendment.

MOTION #134-16/17: Hearing no public comments at 6:03 p.m. a M/Tabor, 2<sup>nd</sup>/Roeder to close the public hearing regarding the proposed 2016-17 (FY17) school budget amendment. 4 ayes, motion carried.

MOTION #135-16/17: M/Hayward, 2<sup>nd</sup>/Tabor to approve the following consent agenda as amended to include an additional invoices: 4 ayes, 0 nays motion carried.

Agenda – Approved as published.

Minutes – Approved the minutes of the regular meeting held on April 10, 2017 and the special meetings held on May 1, 2017 as presented.

Financial Reports – The following reports for period ending April 30, 2017 were reviewed: Account Balances, Combined Statement of Revenues and Expenditures, Revenue Report, General Fund Expenditures Report, Activity Fund, and Nutrition Fund Report.

Registrations, Reimbursements & Selected Accounts Payable – Approved as presented, to include an additional invoice listing, totaling \$686,238.20.

Resignations– Approved the following resignations:

- Maggie Furlong as the Varsity Girls' Basketball Coach effective immediately pending finding a suitable replacement.
- Troy Markin as the Middle School Math Teacher effective at the end of the 2016-17 school year.
- Paul Koob as the Varsity Wrestling Coach effective immediately.
- Jennifer Kizer as the Media/Technology Integrationist at the end of the 2016-17 school year.
- Heidi Streets as the Middle School Vocal/Music Teacher effective at the end of the 2016-17 school year.
- Hannah Koerperich as the High School Science Teacher at the end of the 2016-17 school year.

Recommendations to Hire (all pending outcome of criminal background check & BOEE licensure)

- Troy Markin as the Assistant Varsity Boys Soccer Coach for the 2016-17 school year at a rate of Level 3, Year 1; \$2,501.46.
- Brendan Schott as the High School Social Studies Teacher for the 2017-18 school year at a rate of BA, Step 1; \$32,564.00 per the 2017-18 Master Contract Salary Schedule.

- Brendan Schott as the Head Varsity Wrestling Coach for the 2017 season at a rate of Level 1, Year 1; \$3,891.16.
- Julie Neyens as the Cardinal Extended Special Education Year Services Teacher, at a rate of \$20 per hour.
- Allison Kilburg as Cardinal Elementary Special Education Teacher for the 2017-18 school year at a rate of BA, Step 1; \$32,564.00 per the 2017-18 Master Contract Salary Schedule.
- Breely Wernimont as Cardinal Elementary 1<sup>st</sup> Grade Teacher for the 2017-18 school year at a rate of BA, Step 1; \$32,564.00 per the 2017-18 Master Contract Salary Schedule.
- Sherri Hughes transfer to Cardinal Preschool Special Education Teacher Associate beginning in the 2017-18 school year.

Contract Amendment – Sarah Pape is teaching additional courses. This amendment will be reflected in her teaching contract at .29 FTE at BA, Step 3 at a salary of \$10,199.04. Ms. Pape’s nursing contract will in turn move to .71 FTE resulting in a salary of \$20,173.87. This amendment results in a net salary addition of \$810.62.

Horizontal Move – David Miller has met the appropriate requirements and provided documents to qualify for a horizontal move on the Salary Schedule C for the 2017-18 school year. David will move from BA, step 13 to BA+15 Step 14.

Reception of Visitors and Informal Comments from the Public – None.

Board Comments: None.

General Business of the Board

MOTION #136-16/17: M/Hayward, 2<sup>nd</sup>/Roeder to adopt the 2016-17 school budget by changing estimates of expenditures in the following areas as specified below. 4 ayes, motion carried.

Instruction	from \$13,810,000	to \$14,210,000	+400,000
Total Support Services	from \$ 5,055,500	to \$ 5,455,500	+400,000
Total Other Expenditures	from \$ 4,090,536	to \$ 3,290,536	(800,000)

MOTION #137-16/17: M/Roeder, 2<sup>nd</sup>/Tabor to approve the Induction Consortium Agreement for the 2017-18 school year with the Mississippi Bend AEA. 4 ayes, motion carried.

MOTION #138-16/17: M/Tabor, 2<sup>nd</sup>/Hayward to reject all bids received for the High School door project and plan to rebid this project in January 2018. 4 ayes, motion carried.

MOTION #139-16/17: M/Hayward, 2<sup>nd</sup>/Roeder to approve the 3-year Timberline Billing LLC contract and addendum as presented. 4 ayes, motion carried.

MOTION #140-16/17: M/Roeder, 2<sup>nd</sup>/Tabor to approve the Graduating Class list of 2017 pending completion of all graduation requirements by the Maquoketa

Community School District as outlined by board policy. 4 ayes, motion carried.

MOTION #141-16/17: M/Roeder, 2<sup>nd</sup>/Tabor to authorize Superintendent Hoover to extend contracts on behalf of the Board from May 16, 2017 – September 17, 2017. 4 ayes, motion carried.

MOTION #142-16/17: M/Hayward, 2<sup>nd</sup>/Tabor to approve the substitute rates for the 2017-18 school year as presented below. 4 ayes, motion carried.

**Substitute Teachers**

<u>Level</u>	<u>2017/2018</u>
I	<b>\$115 (+\$3.00)</b>
II	<b>\$125 (+\$3.00)</b>
III	<b>\$145 (+\$3.00)</b>

**Substitute Wages: Associates / Secretaries / Food Service / Custodians / School Nurses/Bus Drivers / Special Needs Suburban Drivers**

	<u>2017-18 rate per hour</u>
Custodians	\$ 9.15 <b>(+\$.10)</b>
Teacher Associates	\$ 8.70
Food Service Worker / Server	\$ 8.60
Secretarial	\$ 8.70
Nurse RN	\$13.55
Nurse LPN	\$11.45
Special Needs Car/Suburban:	\$11.30
Special Ed Bus Driver	\$10.90
Substitute Bus Drivers-Routes	\$16.70
Sub. Bus Driver Training	\$10.50

MOTION #143-16/17: M/Tabor, 2<sup>nd</sup>/Roeder to approve the Crossing Guard Settlement Conditions as presented. 4 ayes, motion carried.

MOTION #144-16/17: M/Tabor, 2<sup>nd</sup>/Roeder to approve the Special Needs Suburban Settlement Conditions as presented. 4 ayes, motion carried.

MOTION #145-16/17: M/Tabor, 2<sup>nd</sup>/Hayward to approve the revisions to the following policies as presented; 200.1R1, 210.2, 411.1, 506.1, 506.2, 701.3, 710.1, 710.2. 4 ayes, motion carried.

MOTION #146-16/17: M/Roeder, 2<sup>nd</sup>/Tabor to approve the review and revisions to the following policies as presented; 700, 701.1, 701.2, 702, 703.1, 703.2, 704.1, 704.2, 704.3, 704.4, 704.5, 704.6, 704.7, 705.2, 705.3, 705.6, 706.1, 706.2, 706.3, 707.1, 707.2, 707.3, 707.4, 708, 709, 710.3, 710.5, 710.6, 711.1, 711.2, 711.3, 711.6, 711.7, 711.8, 711.9, 711.10, 711.11, 711.12, 711.13, 711.14, 711.15, 712.1, 712.2, 712.3, 712.4, 712.5, 712.6, 712.7, 712.8, 712.9, 712.10, 712.11, 712.12. 4 ayes, motion carried.

**BOARD DISCUSSION:** Each district or school participating in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) is required to develop a policy for meal charges for implementation July 1, 2017. The policy requires written documentation explaining how the SFA will handle situations where children eligible to receive reduced price or paid meals do not have money in their account or in hand to cover the cost of their meal at the time of service. Such a policy ensures that school food service professionals, school administrators, families, and students have a shared understanding of expectations in these situations. The Board discussed the sample policy and elected to set the negative balance limit to negative \$10.00. Upon reaching this negative amount the child would instead be provided an alternative meal. It was also noted; the low balance reminder calls to parents will go out once the child's account reaches positive \$10.00 to ensure ample time for deposits to be made.

**MOTION #147-16/17:** M/Hayward, 2<sup>nd</sup>/Tabor to approve the first reading of Board policy 710.4 Meal Charges as presented along with the following changes. The first blank line would read \$10 and the last two sentences "Negative balances of more than..." be removed entirely from the policy. 4 ayes, motion carried.

**MOTION #148-16/17:** M/Tabor, 2<sup>nd</sup>/Roeder to approve the first reading of Board policy 707.5 Internal Controls as presented. 4 ayes, motion carried.

**MOTION #149-16/17:** M/Roeder, 2<sup>nd</sup>/Tabor to approve the Cardinal Summer School program as presented. 4 ayes, motion carried.

**MOTION #150-16/17:** M/Hayward, 2<sup>nd</sup>/Roeder to approve the curricular additions as presented. 4 ayes, motion carried.

**MOTION #151-16/17:** M/Hayward, 2<sup>nd</sup>/Tabor to table the Certified Chiropractic Sports Physician item to a later meeting in light of new information learned today. 4 ayes, motion carried.

#### Good News Administrative Reports

Good News Administrative Reports were reviewed as presented.

#### Spotlight on Education

Curriculum Director, Jane Schmidt presented assessment scores to the Board.

High School Principal, Mark Vervaecke along with teachers Stephanie Milder and Sheery Schnoor provided an update to the Board on the grading policy and presented version 2.0. They also discussed the PLC work being done in their building.

Friends of Goodenow Field, representative Buddy Atienza presented their ideas for the donor's plaza.

Legislative Update: None.

Superintendent's Report: Superintendent Hoover announced that May is Board Appreciation Month. He thanked them for their countless hours of volunteer service and handed out certificates of appreciation. He updated the Board on important dates approaching. He also reminded all that the superintendent evaluation

will be held during the June and July meetings. A special board meeting will need to be set for the next couple of weeks for nutrition talks. School Board elections will be in September 2017.

President Sybesma adjourned the meeting at 7:51 p.m.

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David Sybesma, President

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Kristy Haxmeier, Secretary