

MAQUOKETA COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
JULY 17, 2017

President Sybesma called the regular meeting to order on July 17, 2017 at 5:30 p.m. at the Central Office. Directors Tabor, Sybesma, Roeder, Carson and Hayward were present. Supt. Hoover and Board Secretary Haxmeier were present. P. Bollman was present. Kelly Gerlach of Maquoketa Sentinel Press and Theresa Hosch of KMAQ, and Roberta Roshier of Maquoketa Public Access represented the press. Others in attendance: Terry Creegan and Barbara Burmeister.

- MOTION #001-17/18: M/Roeder, 2nd/Tabor to approve the following consent agenda as amended to include an additional recommendation to hire and bills: 5 ayes, 0 nays motion carried.
- Agenda – Approved as amended.
- Minutes – Approved the minutes of the joint meeting with Delwood on June 19, 2017 and the regular meeting held on June 19, 2017 as presented.
- Financial Reports – The following reports for period ending June 30, 2017 were reviewed: Account Balances, Combined Statement of Revenues and Expenditures, Revenue Report, General Fund Expenditures Report, Activity Fund, Nutrition Fund Report, and Quarterly Investment Report.
- Registrations, Reimbursements & Selected Accounts Payable – Approved as presented, to include an additional invoice listing, totaling \$801,860.27.
- Resignations– Approved the following resignations:
- Nicole Snyder as the Freshman Volleyball Coach effective immediately.
  - Chance Jenkins as 7<sup>th</sup> Grade Football Coach effective immediately.
- Recommendations to Hire (all pending outcome of criminal background check & BOEE licensure if applicable):
- Julie Weirup as Middle School Vocal Teacher for the 2017-18 school year. Ms. Weirup will be paid at BA, Step 10, \$44,287.04.
  - Julie Weirup as Middle School Vocal Music extra duty for the 2017-18 school year. Ms. Weirup will be paid at Level 3, Year 5+, \$3,335.28.
  - Colton Feller as Weight Room Coordinator for the 2017-18 fall, winter, and spring sessions. Mr. Feller will be paid a \$1,500 stipend for each of the three sessions.
  - Matt Lansing as the High School Ag Teacher for the 2017-18 school year. Mr. Lansing will be paid at BA+15, Step 10, \$46,240.88 plus an additional \$8,952.83 for 40 additional contract days.
  - Matt Lansing as High School FFA Advisor for the 2017-18 school year. Mr. Lansing will be paid at Level 1, Year 5+, \$5,002.92.
  - Josie Johnson will transfer to .4 Media/.6 Technology Integrationist for the 2017-18 school year. Ms. Johnson's salary will not change with the transfer.
  - Tricia Connolly as Briggs Special Education Summer School Teacher Associate. Ms. Connolly will be paid \$10 per hour for 22.5 hours starting July 18, 2017.
  - Cindy Nienkark as Briggs Special Education Summer School Teacher Associate. Ms. Nienkark will be paid \$10 per hour for 22.5 hours starting July 18, 2017.
  - Spencer Scar as the Freshman Girls Basketball Coach for the 2017-18 season. Mr. Scar will be paid at Level 3, Year 1, \$2,501.46.
  - Spencer Scar as the 7<sup>th</sup> Grade Football Coach for the 2017-18 season. Mr. Scar will be paid at Level 4, Year 1, \$1,945.58.
  - Samantha Miller as the Freshman Girls Volleyball Coach for the 2017-18 season. Ms. Miller will be paid at Level 3, Year 1, \$2,501.46.
  - Nancy Pawlowski as the Cardinal Special Education Teacher Associate for the 2017-18 school year. Ms. Pawlowski will be paid \$9.89 per hour for 6.75 hours per day.

- Alicia Stierman as Cardinal Special Education Teacher Associate for the 2017-18 school year. Ms. Stierman will be paid \$9.89 per hour for 6.75 hours per day.
- Vicki Bickford as Special Education Cardinal Extended Year Services Teacher Associate beginning June 2<sup>nd</sup> – August 11<sup>th</sup> for 2 hours per week for 9 weeks at \$12.00 per hour.

Pre-Approval Request

Pre-approval for fiscal year 2017-2018 for expenses related to official pay, judges, starters, entry fees, vocal music, transportation, vocal music awards, and Harmony Helpers tour expenses for athletics and activities from the activity fund and the general fund. This allows Central Office to cut checks prior to Board meetings for these exacts purposes, all expenses will be presented at the following meeting.

School Resource Officer Program

Board approved the continuation of the 28-E Agreement with the City of Maquoketa to share the cost of the School Resource Officer Program at a cost of \$42,978.19.

Horizontal Move –

Ambarlee Miller has met the appropriate requirements and provided documents to qualify for a horizontal move on the Salary Schedule C for the 2017-18 school year. Ambarlee will move from BA, Step 6 to BA+15, Step 6.

Reception of Visitors and Informal Comments from the Public –None.

Board Comments: Board President Daivd Sybesma shared his personal gratitude and thankfulness for the concurrent opportunities via the District’s partnership with Clinton Community College that are made available to the Maquoketa CSD students.

General Business of the Board

- MOTION #002-17/18: M/Carson, 2<sup>nd</sup>/Hayward to approve the Employee Guide and Workplace Rules as presented. 5 ayes, motion carried.
- MOTION #003-17/18: M/Tabor, 2<sup>nd</sup>/Roeder to approve the Student Handbooks for the 2017-18 school year for the High School, Middle Schools, Briggs Elementary, Cardinal Elementary, and the Preschool Program. 5 ayes, motion carried.
- MOTION #003-17/18: M/Roeder, 2<sup>nd</sup>/Carson to approve the Student Activity Handbook for the 2017-18 school year as presented. 5 ayes, motion carried.
- MOTION #004-17/18: M/Tabor, 2<sup>nd</sup>/Roeder to recommend the following legislative priorities to Iowa Association of School Boards; #2 – Standards and Accountability; #3- Preschool; #4-Early Literacy; #20-Supplemental State Aid; #27-SAVE. Mike Hayward was also appointed to serve as the Legislative Action Network (LAN) Member for the 2017-18 school year. 5 ayes, motion carried.
- MOTION #005-17/18: M/Hayward, 2<sup>nd</sup>/Tabor to approve updated policy #505.7-Grievance Procedures for Discrimination. 5 ayes, motion carried.
- MOTION #006-17/18: M/Tabor, 2<sup>nd</sup>/Carson to authorize Superintendent Hoover to sign special education service contracts, agreements with area colleges for placements of student teachers in the District, agreements with local entities for placing students in Health Science Education Programs to do clinical work and/or job shadowing. 5 ayes, motion carried.

- MOTION #007-17/18: M/Hayward, 2<sup>nd</sup>/Roeder to approve the contract as presented with Lunchtime Solutions for Food Service Management for the 2017-18 school year. 5 ayes, motion carried.
- MOTION #008-17/18: M/Tabor, 2<sup>nd</sup>/Carson to proceed with option 2 as presented for athletic training. This option included Dr. Pauls providing services for football and Jackson County Regional Health Center providing services for all other sports. Both services will be provided at no cost. 5 ayes, motion carried.
- MOTION #009-17/18: M/Hayward, 2<sup>nd</sup>/Roeder to approve the Sharing Agreement with Clinton Community College for Instructional Services for the 2017-18 school year as presented. 5 ayes, motion carried.

Legislative Update: None.

Superintendent's Report: Superintendent Hoover outlined the upcoming PLC Conference along with the August in-service schedule for the first days back.

- MOTION #110-17/18: M/Roeder, 2<sup>nd</sup>/Tabor to move into closed session to evaluate the Superintendent, Iowa Code 21.5(1)(i). A roll call vote was taken: Carson – Aye, Hayward – Aye, Sybesma – Aye, Tabor – Aye, Roeder – Aye.

The Board entered closed session at 6:25 p.m.

M/Roeder, 2<sup>nd</sup>/Hayward to move out of closed session and back into open session at 6:50. A roll call vote was taken: Carson – Aye, Hayward – Aye, Sybesma – Aye, Tabor – Aye, Roeder – Aye.

The Board entered back into open session at 6:50 p.m. No further action was taken concerning the closed session.

President Sybesma adjourned the meeting at 6:50 p.m.

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David Sybesma, President

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Kristy Haxmeier, Secretary