

**MAQUOKETA COMMUNITY SCHOOL DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
APRIL 13, 2020  
CENTRAL OFFICE  
TIME: 5:30 PM**

**Date Time: Apr 13, 2020 05:30 PM Central Time (US and Canada)**

**Join from a PC, Mac, iPad, iPhone or Android device:**

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**International numbers available: <https://maquoketaschools.zoom.us/j/acKXLzjebP>**

- I. ROLL CALL
- II. PUBLIC HEARING REGARDING THE PROPOSED FY-21 BUDGET – 5:30 P.M.
- III. CONSENT AGENDA
  - A. APPROVAL OF AGENDA
  - B. MINUTES OF PREVIOUS MEETING(S)
  - C. REGISTRATIONS, REIMBURSEMENTS AND SELECTED ACCOUNTS PAYABLE
  - D. REVIEW OF FINANCIAL REPORTS
  - E. RESIGNATIONS
  - F. RECOMMENDATION TO HIRE
- IV. RECEPTION OF VISITORS AND INFORMAL COMMENTS FROM THE PUBLIC
- V. GOOD NEWS
  - A. ADMINISTRATIVE REPORTS
- VI. BOARD COMMENTS
- VII. GENERAL BUSINESS OF THE BOARD
  - A. BUSINESS AFFAIRS
    - 1. FISCAL YEAR 2021 BUDGET ADOPTION
    - 2. RENEWAL OF WHOLE GRADE SHARING AGREEMENT WITH ANDREW CSD
    - 3. RENEWAL OF FACILITY IMPROVEMENT AGREEMENT WITH ANDREW CSD
    - 4. COVID-19 BOARD RESOLUTION
- VIII. LEGISLATIVE UPDATE
  - A. TERRY CREEGAN- LEGISLATIVE ACTION NETWORK REPRESENTATIVE

- IX. SUPERINTENDENT’S REPORT
  - A. FUSION FORWARD
  - B. BOARD COMMUNICATION VOLUNTARY VS REQUIRED
  - C. TUESDAY ADMIN MEETING HELD ON 4-7-20
  - D. MCSD ONLINE TEACHER & LEARNING EXPECTATIONS
- X. ADJOURNMENT

The next regularly scheduled meeting of the Board will be held on May 18, 2020, at 5:30 pm at the Central Office.

**I. ROLL CALL**

**II. PUBLIC HEARING REGARDING THE PROPOSED FY-21 BUDGET**

On March 16, 2020, the Board directed the Board Secretary to publish a public hearing notice for the purpose of receiving public comment regarding the proposed 2020-2021 school budget.

The notice of the public hearing was completed and published in a timely manner in accordance with the Iowa Code. Components of the proposed budget have been provided to the Board of Directors and were discussed in detail during the Budget Workshop held on March 16, 2020. This workshop was also open to all members of the public.

	<u>FY 2020 (Actual)</u>	<u>FY 2021 (Published)</u>
Voted PPEL	1.00	1.00
Board PPEL	0.33	0.33
Management Fund	0.67981	0.92324
Debt Service	0	0.00
<u>General Fund</u>	<u>10.99580</u>	<u>10.87501</u>
TOTAL	\$13.00561	\$13.12825 [ <b>\$.12264</b> ]

\*Final Rates are established by the Department of Management

The published budget represents a tax rate increase of \$0.12264 per \$1,000 in taxable valuation.

**Recommendation:** It is recommended that the Board President entertain a motion to open the floor to receive comments from the public concerning the proposed 2020-2021 Budget.

**Motion needed to open the public hearing.**

**Motion needed to close the public hearing.**

**III. CONSENT AGENDA**

**A. APPROVAL OF AGENDA**

**B. MINUTES OF THE BUDGET WORKSHOP AND REGULAR MEETING HELD ON MARCH 16, 2020.**

**C. REGISTRATIONS, REIMBURSEMENTS & SELECTED ACCOUNTS PAYABLE**

Enclosed are the bills being presented for approval at the April 13, 2020 meeting.

**D. REVIEW OF FINANCIAL REPORTS**

1. ACCOUNT BALANCE
2. COMBINED STATEMENT & BUDGET RECAP
3. REVENUE REPORT
4. GENERAL FUND EXPENDITURE REPORT
5. ACTIVITY FUND REPORT
6. NUTRITION FUND REPORT
7. INVESTMENT REPORT

**E. RESIGNATION**

**1. HIGH SCHOOL SPEECH/FORENSIC COACH**

**The district has received the resignation from Lucinda Gaul as the High School Speech/Forensic Coach effective at the end of the 2019-20 school year.**

**2. CARDINAL SECOND GRADE TEACHER**

**The district has received the resignation from Breely Cleveland as a Cardinal Second Grade Teacher effective at the end of the 2019-20 school year.**

**3. HIGH SCHOOL SPANISH TEACHER**

**The district has received the resignation from Emily Henneman as a High School Spanish Teacher effective at the end of the 2019-20 school year.**

**F. RECOMMENDATION TO HIRE (pending licensure and criminal background check)**

**1. AM/PM REGULAR ROUTE BUS DRIVER**

**Transportation Director, Dan Selzer, is recommending the hiring of Beth Muller as an AM/PM Regular Route Bus Driver for the remainder of the 2019-20 school year with a start date when school resumes. Ms. Muller will be paid \$18.45 for approximately 4 hours per day.**

**2. AFTER SCHOOL BUS DRIVERS**

**a) Transportation Director, Dan Selzer, is recommending the hiring of Lonny Schnoor as an After School Bus Driver. Mr. Schnoor will be paid \$18.95 for approximately 1.5 hours per day, driving Tuesday thru Friday when school resumes thru May 27, 2020.**

**b) Transportation Director, Dan Selzer, is recommending the hiring of Sue Kuhlman as an After School Bus Driver. Ms. Kuhlman will be paid \$18.45 for approximately 1.5 hours per day, driving on Mondays only, when school resumes thru May 27, 2020.**

**3. BEFORE/AFTER SCHOOL PROGRAM TEACHER ASSOCIATES**

**Director of Professional Development, Tara Notz, is recommending the hiring of the following individuals to serve as Before/After School Program Teacher Associates when school resumes thru May 27, 2020, at \$12 per hour:**

- a. Vanessa Huffman Briggs AM
- b. Natasha Payne-Briggs PM
- c. Vanessa Huffman-Cardinal PM
- d. Maggie Ward-Cardinal PM
- e. Vicki Bickford-Cardinal AM
- f. Marlene McCloy-Cardinal AM
- g. Alicia Jaeger-Cardinal PM
- h. Trenessa Walker-Briggs PM

**4. AFTER SCHOOL PROGRAM TEACHERS**

**Director of Professional Development, Tara Notz, is recommending the hiring of the following individuals to serve as After School Program Teachers when school resumes thru May 27, 2020 at \$20 per hour:**

- a. Shelly Kruse-Briggs
- b. Becky Benedix-Briggs
- c. Matthew Griggs-Cardinal
- d. Emily Henneman-Briggs enrichment activity
- e. Andrea Weiss-Cardinal enrichment activity

**5. HIGH SCHOOL AG TEACHER, ASSISTANT FFA SPONSOR, AND HS SHOP MAINTENANCE**

**High School Principal, Mark Vervaecke, is recommending the hiring of Cassie Miller as a High School Ag Teacher for the 2020-21 school. Ms. Miller will be paid at BA Step 2 on the Master Contract Salary Schedule and will receive 7 extra contract days.**

**Ms. Miller is also being recommended for the HS Shop Maintenance at level VI. Ms. Miller is also being recommended as the Assistant FFA Advisor at Level III; Year 2.**

**6. BRIGGS SPECIAL EDUCATION TEACHER ASSOCIATE**

**Briggs Principal, Pat Bollman, is recommending the hiring of Daryn Brants as a Briggs Special Education Teacher Associate for the remainder of the 2019-20 school year with a start date when school resumes. Ms. Brants will be paid \$10.49 per hour for 7 hours per day.**

**Recommendation:** Approve items in the consent agenda as presented.

**Motion needed to approve the items in the consent agenda.**

**IV. RECEPTION OF VISITORS & INFORMAL COMMENTS FROM THE PUBLIC**

**V. GOOD NEWS**

**A. ADMINISTRATIVE REPORTS**

1. Cardinal
2. Briggs
3. Middle School
4. High School
5. Transportation and Operations
6. Curriculum
7. Technology

**VI. BOARD COMMENTS**

**VII. GENERAL BUSINESS OF THE BOARD**

**A. BUSINESS AFFAIRS**

**1. FISCAL YEAR 2021 BUDGET ADOPTION**

	<u>FY 2020 (Actual)</u>	<u>FY 2021 (Published)</u>
Voted PPEL	1.00	1.00
Board PPEL	0.33	0.33
Management Fund	0.67981	0.92324
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TOTAL	\$13.00561	\$13.12825 [ <b>\$.12264</b> ]

\*Final Rates are established by the Department of Management

The recommended FY 2021 levy rate represents a \$.12264 tax rate increase from FY 2020. At this point in the process, the Board may reduce the levy rate but may not increase the levy rate. It is recommended to set management levy at \$400,000 and cash reserve levy at \$500,000 with the associated tax levies represented above in the rightmost column. The Budget must be submitted to the County Auditor no later than April 15, 2020.

**Recommendation:** It is recommended that the Board of Education establish the levy rates at the desired levels and approve the 2020-2021 budget.

**Action Item: Motion Needed.**

**2. RENEWAL OF WHOLE GRADE SHARING AGREEMENT WITH ANDREW CSD**

Enclosed is the Whole Grade Sharing Agreement with the Andrew Community School District for the 2020-21 and subsequent school years. This is a rolling 3-year agreement that will begin on July 1, 2020. The specific terms of the agreement are outlined in the enclosed documents.

**Recommendation:** It is recommended that the Board of Education approve the Whole Grade Sharing Agreement with the Andrew Community School District for the 2020-21 and subsequent school years as presented.

**Motion Needed.**

**3. [RENEWAL OF FACILITY IMPROVEMENT AGREEMENT WITH ANDREW CSD](#)**

Enclosed is the Facility Improvement Agreement with the Andrew Community School District for the 2020-21 and subsequent school years. This is a rolling 3-year agreement that will begin on July 1, 2020. The specific terms of the agreement are outlined in the enclosed documents.

**Recommendation:** It is recommended that the Board of Education approve the Facility Improvement Agreement with the Andrew Community School District for the 2020-21 and subsequent school years as presented.

**Motion Needed**

**4. [COVID-19 BOARD RESOLUTION](#)**

The Resolution for Pandemic Response and Emergency Suspension of Policy is attached and recommended by IASB.

**Recommendation:** It is recommended that the Board of Education approve the Resolution for Pandemic Response and Emergency Suspension of Policy as presented.

**Action Item: Motion Needed.**

**5. [CLINTON COMMUNITY COLLEGE AGREEMENT TO PROVIDE WELDING INSTRUCTOR](#)**

The enclosed 28-E agreement is presented for the Board's consideration and possible approval for the Welding Instructor for the 2020-2021 school year.

The District reimburses Clinton Community College for all costs associated with the Instructor covered by this agreement. The total salary and benefit cost for the Welding Instructor is as follows for FY19: Craig Burken \$76,511.87

The final cost for the 2020-21 school year is pending the outcome of contract settlement conditions at Clinton Community College.

**Recommendation:** It is recommended that the Board approve the Sharing Agreement with Clinton Community College for Welding Instruction Services for the 2020-2021 school year as presented.

**Action Item: Motion Needed.**

**VIII. LEGISLATIVE UPDATE**

**A. TERRY CREEGAN - LEGISLATIVE ACTION NETWORK REPRESENTATIVE**

**IX. SUPERINTENDENT'S REPORT**

**A. FUSION FORWARD**

1. [WEBSITE](#)
2. [FACEBOOK](#)
3. [TWITTER](#)

- B. BOARD COMMUNICATION VOLUNTARY VS REQUIRED**
- C. TUESDAY ADMIN MEETING HELD ON 4-7-20**
- D. MCSD ONLINE TEACHING & LEARNING EXPECTATIONS**

**X. ADJOURNMENT**

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