

MAQUOKETA COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
June 15, 2020

President Hayward called the regular meeting to order on June 15, 2020 at 5:31 p.m. via an open online Zoom Meeting. It was noted participants could join via the website link and/or call on the numbers provided on the agenda. Directors Hayward, Miller, and Creegan were present. Superintendent Hoover, Board Secretary Haxmeier, District Administrative Team, among others were in attendance.

- MOTION #152-19/20: M/Creegan, 2nd/Miller to approve the consent agenda as presented. Motion carried 3-0.
- Agenda – Approved as presented.
- Minutes – Approved the minutes of the regular meeting held on May 18, 2020 and the special meeting held on June 1, 2020.
- Financial Reports – The following reports for period ending May 31, 2020 were reviewed: Account Balances, Combined Statement of Revenues and Expenditures, Revenue Report, General Fund Expenditures Report, Activity Fund, and Nutrition Fund Report.
- Registrations, Reimbursements & Selected Accounts Payable – Approved as presented, totaling \$953,175.91.
- Resignations:
- Kevin Fuss as the Freshman Boys Baseball Coach effective immediately.
 - Angela Scholl as Director of Student Services at the end of the 2019-20 school year.
- Recommendations to Hire:
- **Lauren Winter as the High School Spanish Teacher** for the 2020-21 school year. Ms. Winter will be paid at BA Step 2 on the Master Contract Salary Schedule C, \$34,750.56.
 - **Cole Ackley as the Cardinal Special Education (BD) Teacher** for the 2020-21 school year. Mr. Ackley’s contract amount will not change with the transfer request.
 - **Liz Gavin as the Cardinal Kindergarten Special Education Teacher** for the 2020-21 school year. Ms. Gavin’s contract amount will not change with the transfer request.
 - **Samantha Henningsen as the Middle School Special Education Teacher** for the 2020-21 school year. Ms. Henningsen will be paid at BA+15 Step 7 on the Master Contract Salary Schedule C, \$43,438.20.
 - **Kailyn Kovinchick as the Middle School’s Maquoketa Cardinal Learning Academy Self-Contained Special Education Teacher Associate** for the 2020-21 school year. Ms. Kovinchick will be paid for 7 hours per day per the 2020-21 settlement conditions.
 - **Shannon Edwards as the Cardinal’s Maquoketa Cardinal Learning Academy Self-Contained Special Education Teacher Associate** for the 2020-21 school year. Ms. Edwards will be paid for 7 hours per day per the 2020-21 settlement conditions.

- **Jon Bohle as the Freshman Boys Basketball Coach** for the 2020-21 season. Mr. Bohle will be paid at Level III, Year 5+; \$3,407.28.
- **Brad Mangler as the Freshman Baseball Coach** for the 2019-20 season. Mr. Mangler will be paid at Level III, Year 5+; \$3,335.28.
- **The following as facilitator in the Professional Learning Community (PLC) environment as a CTT Lead.**
 - **Cassie Edwards**-6th Grade Team: \$1,000 stipend
 - **Marisa Ackley**-MS Special Ed Team: \$1,000 stipend
 - **Jessica Willimack**-MS Co-Lead 8th Grade Team: \$500 stipend
 - **Shauna Ferguson**-MS Co-Lead 8th Grade Team: \$500 stipend
- **Angela Read as the Briggs Special Education Teacher** for the 2020-21 school year. Ms. Read will be paid at MA Step 10 on the Master Contract Salary Schedule C, \$50,288.07.

Teacher Contract Horizontal Move

- Marisa Ackley from BA+15 Step 7 to MA Step 7
- Jill Bresnan from MA+15 Step 15 to MA+30 Step 16
- Jon Bohle from BA Step 6 to BA+15 Step 6
- Trista Gregory from BA+15 Step 5 to MA Step 5

Reception of Visitors and Informal Comments from the Public: None.

Good News Administrative Reports: Building Administrators provided an update on the happenings within their grade levels.

Board Comments: None.

General Business of the Board:

- MOTION #153-19/20: M/Creegan, 2nd/Miller to extend authority to SBO, Kristy Haxmeier, to pay bills incurred during the fiscal year 2020 in accordance with the requirements of GAAP reporting. 3 ayes, motion carried.
- MOTION #154-19/20: M/Creegan, 2nd/Miller to authorize Kristy Haxmeier to submit the renewal application for the 2020-21 Food and Nutrition Programs establishing reduced breakfast, reduced lunch, and reduced snack prices at the maximum amount allowed.
- MOTION #155-19/20: M/Miller, 2nd/Creegan to approve the AEA Home School Assistance Program agreement as presented. 3 ayes, motion carried.
- MOTION #156-19/20: M/Miller, 2nd/Creegan to approve the Timberline Billing LLC Contract and Addendum as presented. 3 ayes, motion carried.
- MOTION #157-19/20: M/Creegan, 2nd/Miller to approve the contract with Schumacher Elevator Company for the Middle School in the amount of \$72,798.00. 3 ayes, motion carried.

- MOTION #158-19/20: M/Creegan, 2nd/Miller to approve the Master Contract Agreement with the Service Employees International Union, Local 199 – Bus Drivers for the 2020-2021 as presented. 3 ayes, motion carried.
- MOTION #159-19/20: M/Miller, 2nd/Creegan to approve the Master Contract Agreement with the Service Employees International Union, Local 199 – Custodians for the 2020-2021 as presented. 3 ayes, motion carried.
- MOTION #160-19/20: M/Creegan, 2nd/Miller to approve the settlement conditions and issuance of contracts for building secretaries, central office staff, teacher associates, maintenance and grounds staff, crossing guard, special needs car / suburban driver, and professional non-teaching and approve the revised administrative settlement conditions as presented. 3 ayes, motion carried.
- MOTION #161-19/20: M/Miller, 2nd/Creegan to approve the policy changes as amended to following. 3 ayes, motion carried.
- 104 Anti-Bullying/Anti-Harassment Policy-mirror IASB policy changes
 - 200.1 Organization of the Board-removed statement “or the September board meeting of odd-numbered years.” and remove legal reference on 200.1R1
 - 202.4 Board Vacancies-removed director district, add “within 14 days of the publication of the” and change in legal reference.
 - 203 Board of Directors’ Conflict of Interest-change \$2,500 to \$6,000
 - 204 Code of Ethics-remove #3 & #4 under “To Cooperate with other school boards” as this will be covered in new policy 401.6
 - 206.4 Treasurer- legal reference change
 - 210.5 Meetings Notice-add “or another prominent place clearly designated for posting agendas” and remove from paragraph 2 “These requests for notice must be in writing.”
 - 210.6 Quorum for Meetings-mirror IASB policy changes
 - 302.7 Superintendent Civic Activities-remove sentence 2 from paragraph 2 and legal reference change
 - 303.5 Administrator Duties-remove 303.5E1 job descriptions
 - 303.8 Administrator Civic Activities-legal reference change
 - 307 Communication Channels-cross reference change
 - 401.1 Equal Employment Opportunity-legal reference change
 - 401.2 Employee Conflict of Interest-legal reference change
 - 401.7 Employee Travel Compensation-see policy due to travel changes
 - 401.9 Employee Political Activity-legal reference change
 - 402.2 Child Abuse Reporting-legal reference changes and change in Mandatory Reporter training expiration date prior/after to July 1, 2019.
 - 403.3 Communicable Diseases-Employees-legal reference changes
 - 403.6 Drug and Alcohol Testing Program-changes in FMSCA laws to provide greater safety on the nation’s roadways. Legal and cross-reference changes
 - 403.4 Hazardous Chemical Program-legal reference change
 - 404 Ethics for District Employees-The text in 404R1 has been replaced in its entirety due to updates in the administrative code.
 - 407.3 Employee Retirement-legal reference change

- 504.3 School Publications-policy number change in 504.3E1
- 505.5 Graduation Requirements-reflect current graduation requirements and legal reference changes
- 505.8 Parent and Family Engagement-policy rewrote to better reflect the requirements of Iowa's newly-approved state plan under ESSA.
- 905.1 Use of School Facilities by Community-policy has been updated to clarify the requirements for school district employees who wish to use district facilities and equipment outside the scope of their job duties.

MOTION #162-19/20: M/Miller, 2nd/Creegan to approve the first reading of policy 401.6 – Limitations of Employment References. 3 ayes, motion carried.

Legislative Update: Director Creegan updated the Board on the recent bills that made it through and are awaiting the Governor's signature.

Superintendent's Report: Registration date was reviewed along with analytics from Fusion Forward. Superintendent Hoover also reviewed the list of legislative priorities and asked the board members to review and come back with their top 4 picks for the next meeting.

President Hayward adjourned the meeting at 6:22 p.m.

Michael Hayward, Board President

Kristy Haxmeier, Board Secretary