

MAQUOKETA COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
JUNE 21, 2021

President Hayward called the regular meeting of the Maquoketa Community School Board to order on June 21, 2021 at 5:32 p.m. at the Central Office. Directors Hayward, Creegan, Miller, and Herring were present. Director Roeder was absent. Board Secretary Haxmeier and Superintendent Hoover were present. Others were in attendance.

MOTION #194:20/21: M/Miller, 2nd/Herring to approve the following consent agenda: 4 ayes, 0 nays motion carried.

Agenda as presented.

Minutes - MINUTES OF THE SPECIAL MEETING HELD ON MAY 3, 2021, SPECIAL MEETING HELD ON MAY 11, 2021, REGULAR MEETING HELD ON MAY 17, 2021, THE OPENING NEGOTIATIONS - BUS DRIVERS HELD ON MAY 21, 2021 AND THE SPECIAL MEETING-OPENING NEGOTIATIONS - BUS DRIVERS HELD ON MAY 21, 2021.

Registrations, Reimbursements & Selected Accounts Payable – Approved as presented, totaling \$1,187,035.11

Financial Reports – The following reports for period ending May 31, 2021: Account Balances, Combined Statement of Revenues and Expenditures, Revenue Report, General Fund Expenditures Report, Activity Fund, & Nutrition Fund

Resignations:

- Sara Nelson as the Briggs Physical Education Teacher and CTT Lead at the end of the 2020-21 school year.
- Sara Nelson as the Varsity Softball Coach at the end of the 2020-21 season.
- Louie Clasen as the Varsity Girls Golf Coach (50%) at the end of the 2020-21 season.
- Greg Martin as the 7th Grade Football Coach and the 7th/8th Grade Wrestling at the end of the 2020-21 season.
- Tara Michel as the Maquoketa Cardinal Learning Academy Instructor and Club Hope Co-Advisor at the end of the 2020-21 school year.
- Jennifer Buckwalter as the High School Business Instructor and BPA Advisor at the end of the 2020-21 school year.
- Kevin Clark as the High School Custodian with an effective date of June 30, 2021.
- Kim Clark as the High School & Middle School Custodian with an effective date of June 30, 2021.
- Shannon Edwards as a Cardinal Academy Teacher Associate effective immediately.

Recommendation to Hire (pending licensure and criminal background check):

- Caitlyn Sampica as the Middle School/Delwood Shared Art Teacher for the 2021-22 school year. Ms. Sampica will be paid at MA Step 3 on the Master Contract Salary Schedule C, \$39,900.52.
- Allison Johnson as the Cardinal Second Grade Teacher for the 2021-22 school year. Ms. Johnson's salary will not change with the transfer.
- Elizabeth Gavin as the 7th Grade Volleyball Coach for the 2021-22 season. Ms. Gavin will be paid at Level IV, Year 1; \$2,015.58.
- Jonathan Ernst as the Sophomore Boys Basketball Coach for the 2021-22 season. Mr. Ernst will be paid at Level III, Year 1; \$2,591.46.
- Ryan Turner as Varsity Boys Golf Coach for the 2021-22 season. Mr. Turner will be paid at Level II, Year 1; \$3,455.28.

- Summer School Program Teachers. The program will run from June 7 thru July 1, 2021 Monday thru Friday:
 - Lucinda Gaul - 7:45 - 12:15 pm @ \$30.00 per hour
 - Rob Dennis - 7:45 - 12:15 pm @ \$30.00 per hour
 - Ashley Wiggins - 7:45 - 12:15 pm @ \$30.00 per hour
 - Sherry Schnoor - 7:45 - 12:15 pm @ \$30.00 per hour
- Samantha Henningsen as the Middle School Extended Year Services Program Teacher. Ms. Henningsen will be paid \$30 per hour for 5 hours (4 sessions) and 1 hour planning time from August 3, 2021 to August 12, 2021.
- Tina Delagardelle as the High School Extended Year Services Program Teacher. Ms. Delagardelle will be paid \$30 per hour for 10 hours (5 sessions) and 2 hours planning time from August 2, 2021 to August 13, 2021.
- CTT Leads:
 - Kate Cavanagh - PE: \$1,000 stipend
 - Megan Bahlmann - 2nd Grade: \$1,000 stipend
 - Jonathan Bohle - Algebra I and II: \$1,000 stipend
 - Zeena Zumwalt - District Art: \$1,000 stipend
 - Shauna Barton - District Preschool: \$1,000 stipend
- Nicolaas Van Horn as the 7th Grade Football Coach for the 2021-22 season. Mr. Van Horn will be paid at Level IV, Year 1; \$2,015.58.
- Ashley Johannsen as the Middle School 7th Grade Math & 6th-8th Stem Teacher for the 2021-22 school year. Ms. Johannsen's salary will not change with the transfer.
- Sherry Bickford as the Briggs Building Mentor for the 2021-22 school year. Ms. Bickford's stipend will be \$250.00.
- Alyssa Smith as the Briggs Music/5th Grade Band Instructor for the 2021-22 school year. Ms. Smith will be paid at BA Step 1 on the Master Contract Salary Schedule C, \$33,814.00.
- Sam Schlegel as the Briggs PE Instructor for the 2021-22 school year. Mr. Schlegel will be paid at BA Step 1 on the Master Contract Salary Schedule C, \$33,814.00.
- Jenna Olson as the Cardinal & Briggs TAG and Title I Teacher for the 2021-22 school year. Ms. Olson's salary will not change with the transfer.
- Samantha Henningsen as the Cardinal 2nd Grade Special Education Teacher for the 2021-22 school year. Ms. Henningsen's salary will not change with the transfer.
- TLC Stipends for the 2021-22 School Year

Last Name	First Name	Building	Title	Stipend	Subject Area (CTT only)
Notz	Tara	District Wide	Teacher Leadership Compensation Director	\$10,000.00	
Bennis	Sara	Cardinal	Instructional Coach	\$7,500.00	
Nabb	Jenny	High School	Instructional Coach	\$7,500.00	
Orris	Mindy	Briggs	Instructional Coach	\$7,500.00	
Pruess	Carrie	High School	Instructional Coach	\$7,500.00	
Willimack	Jessica	Middle School	Instructional Coach	\$7,500.00	
Ackley	Marisa	Middle School	CTT Lead	\$1,000.00	Middle School Special Ed Team

Bahlmann	Megan	Cardinal	CTT Lead	\$1,000.00	2nd Grade
Barton	Shauna	Cardinal	CTT Lead	\$1,000.00	Preschool
Open		District Wide	CTT Lead	\$1,000.00	Title I
Bohle	Jon	High School	CTT Lead	\$1,000.00	High School Algebra 1 & 2
Bowman	Tod	High School	CTT Lead	\$1,000.00	High School Social Studies
Cavanagh	Kate	District Wide	CTT Lead	\$1,000.00	District Wide PE
Dennis	Rob	High School	CTT Lead	\$1,000.00	Global Cultures
DeWulf	Amanda	High School	CTT Lead	\$1,000.00	K-12 Guidance
Dickey	Emily	High School	CTT Lead	\$1,000.00	High School Spanish
Dull	Jennifer	Briggs	CTT Lead	\$1,000.00	5th Grade
Edwards	Cassie	Middle School	CTT Lead	\$1,000.00	Middle School 6th Grade Team
Ferguson	Shauna	Middle School	CTT Lead	\$1,000.00	Middle School 8th Grade Team
Gaul	Lucinda	High School	CTT Lead	\$1,000.00	High School Biology
Hagen	Joel	District Wide	CTT Lead	\$500.00	District Wide Co-Lead K-12 Music
Hardin	Devin	Cardinal	CTT Lead	\$1,000.00	District Special Ed Level II/III
Johannsen	Ashley	Middle School	CTT Lead	\$1,000.00	7th Grade Team Lead
Johnson	Josie	District Wide	CTT Lead	\$500.00	District Wide Co-Lead Learning Supports
Koob	Josh	Briggs	CTT Lead	\$1,000.00	4th Grade
Lansing	Matt	High School	CTT Lead	\$1,000.00	CTE
Lawrence	Kelly	High School	CTT Lead	\$1,000.00	English 11
Open		District Wide	CTT Lead	\$1,000.00	Behavior/Special Ed K-5
Owen	Stacy	Cardinal	CTT Lead	\$1,000.00	Kindergarten
Penningroth	Karen	Briggs	CTT Lead	\$1,000.00	3rd Grade
Quinlan	Kathy	High School	CTT Lead	\$1,000.00	High School Earth Science
Raker	Andrea	High School	CTT Lead	\$1,000.00	English 9/10
Richardson	Whitney	Cardinal	CTT Lead	\$1,000.00	1st Grade
Scar	Samantha	High School	CTT Lead	\$1,000.00	High School Geometry
Weirup	Julie	District Wide	CTT Lead	\$500.00	District Wide Co-Lead K-12 Music
Williams	Mindy		CTT Lead	\$1,000.00	Secondary Behavior

Wold	Beth	District Wide	CTT Lead	\$500.00	District Wide Co-Lead Learning Supports
Zumwalt	Zeena	District Wide	CTT Lead	\$1,000.00	District Wide Art
Bickford	Sherry	Briggs	Building Mentor	\$250.00	
Hamilton	Brandi	Cardinal	Building Mentor	\$250.00	
Marshall	Ashley	Middle School	Building Mentor	\$250.00	

- Teacher Contract Horizontal Moves
 - Devin Hardin from MA+15 Step 15 to MA+30 Step 16
 - Cassie Miller from BA Step 3 to BA+15 Step 3
 - Joel Hagen from BA+15 Step 14 to MA Step 15
 - Jon Bohle from BA+15 Step 7 to MA Step 7

Reception of Visitors: None.

Good News: Building administrators highlighted their good news reports and Briggs Principal Pat Bollman presented a final school board report before his retirement on June 30, 2021 reflecting on the 2020-21 school year.

Board Comments: None.

MOTION #195-20/21: M/Miller, 2nd/Herring to extend authority to SBO, Kristy Haxmeier to pay bills incurred during fiscal year 2021 in accordance with the requirements of GAAP reporting. 4 ayes, 0 nays motion carried.

MOTION #196-20/21: M/Herring, 2nd/Miller to authorize Kristy Haxmeier to submit the renewal application for the 2021-22 Food and Nutrition Programs establishing reduced breakfast, reduced lunch, and reduced snack prices at the maximum amount allowed. 4 ayes, 0 nays motion carried.

MOTION #197-20/21: M/Herring, 2nd/Miller to award the following:
BTM Properties:

- Baseball Field - \$75 per mowing in accordance with the specifications included in the request for proposal along with trimming inside and outside of fence along with trimming around batting cages, warm up areas, and buildings visible to spectators as required. Mowing will include decorative patterns. Fuel will be provided by the district.
- Softball Field - \$50 per mowing in accordance with the specifications included in the request for proposal along with trimming inside and outside of fence, around batting cages, warm up areas, and buildings visible to spectators as required. Mowing will include decorative patterns. Fuel will be provided by the district.

Award Grasshopper Lawn Care & All Star Turf:

- Goodenow Field - \$150 per mowing in accordance with the specifications included in the request for proposal.
- Practice Football Field (inside track) - \$100 per mowing in accordance with the specifications for Goodenow field included in the request for proposal.

- Fertilizer/spraying/grub control (exact pricing is included in proposals) - specific needs of the field will be determined and approved by Tom Gruenwald and Kristy Haxmeier.

DISCUSSION ITEM ONLY: The District is currently working on the development of the plan for ESSER II & III funds. Any stakeholder or member from the public is encouraged to contact the District with ideas. A time for public comment will also be sought before approval of this plan during our July 2021 board meeting.

MOTION #198-20/21: M/Miller, 2nd/Creegan to approve the proposed 2021-22 school year contract for school based therapists with Life Connections in the amount of \$45,000 as presented. 4 ayes, 0 nays motion carried.

Discussion was held on possible movement from WAMAC to RVC Conference and reviewed the survey results from the coaches input which noted that the majority of coaches were in favor of switching conferences. No action was taken.

MOTION #199-20/21: M/Herring, 2nd/Creegan to approve the following substitute wages for the 2021-22 school year. 4 ayes, 0 nays motion carried.

a. Substitute Teachers & Nurses- RN

Two levels of pay for substitute teachers and nurse - RN:

Level 1 - [1-10 days]

Level 2 - [11+ days in consecutive service]

<u>Level</u>	<u>2021/2022</u>
I	\$17.42 per hour or full day (7.75 hours) of \$135.00
II	\$21.29 per hour or full day (7.75 hours) of \$165.00

b. Substitute Wages: Associates / Secretaries / Custodians / School Nurses / Bus Drivers

All substitute hourly wages to match Step 1 of the said position hourly pay schedules 2021-22 school year.

	<u>2021-22</u>
Custodians:	\$15.96
Teacher Associates:	\$12.25
Secretarial:	\$13.42
Special Needs Car/Suburban:	\$12.92
Special Ed Bus Driver:	\$14.60
Substitute Bus Drivers-Routes/Training:	\$19.70
Substitute Bus Driver - Activity Trip:	\$13.10

There will no longer be an additional incentive for long term support staff sub positions.

MOTION #200-20/21: M/Miller, 2nd/Herring to approve the payable athletic positions and rates of pay as presented below. 4 ayes, 0 nays motion carried.

- MS Events:
 - Ticket Taking and Concessions- \$10.00 per hour
 - All event game workers- \$10.00 per hour (line judges, bench/table works, finish line, etc.)
- HS Events:
 - Concession prep – \$10.00 per hour
 - Ticket Taking – \$10.00 per hour
 - All event game workers – \$10.00 per hour. With the exception of wrestling operators for home wrestling meets. They will be paid \$75.00 for the

Zimmerman tournament and \$50.00 for a wrestling night as there is required training for these events.

- Announcing - Basketball – \$35.00 per event
- Announcing – Wrestling – \$35.00 per event

MOTION #201-20/21: M/Roeder, 2nd/Creegan to approve the proposed fee schedule for the 2021-22 school year as presented below. 4 ayes, 0 nays motion carried.

Book Fees:	FY-22 Rate:	
Pre-Kind. 5 yr old	\$30.00	(NO CHANGE)
Kind. - 5th Grade:	\$30.00	(NO CHANGE)
6-8 Grades:	\$45.00	(NO CHANGE)
9-12 Grades:	\$50.00	(NO CHANGE)

Activity Tickets:

2021-22 Student Activity Ticket:	\$50.00	(NO CHANGE)
10 Punch Pass:	\$45.00	(NO CHANGE)
2021-22 Adult Activity Ticket:	\$100.00	(NO CHANGE)
Senior Pass (Age 60+):	FREE	(NO CHANGE)
Family Pass**	\$250.00	(NO CHANGE)

**Family Passes can include passes up to TWO adults plus an unlimited number of kids that reside within the household.

Food Service:

Breakfast:	Suggested FY-22 rate:	
Elementary	\$2.30	(+\$0.10)
Middle School	\$2.40	(+\$0.10)
High School	\$2.40	(+\$0.10)
Extra Breakfast Entrée	\$2.05	(+\$0.10)
Adults	\$3.00	(+\$0.10)
Lunch:		
Elementary	\$2.95	(+\$0.10)
Middle School	\$3.05	(+\$0.10)
High School	\$3.05	(+\$0.10)
Adults	\$4.10	(+\$0.10)
Extra Lunch Entree	\$2.05	(+\$0.10)
Single Milk:	\$0.75/carton	(+\$0.10)

Legislative Update: None.

Superintendent’s Report: Superintendent Hoover reviewed the 2022 IASB Legislative Platform and asked Board Members to come back with their top 4 priorities for the July Board meeting. Reminders were read and analytics were reviewed.

MOTION #202-20/21: M/Creegan, 2nd/Herring to move into closed session to evaluate the professional competency of the Superintendent. A roll call vote was taken: Hayward – Aye, Herring- Aye, Miller – Aye, Creegan – Aye.

The Board entered closed session at 6:50 p.m.

The Board left closed session at 6:55 p.m.

MOTION #203-20/21: M/Miller, 2nd/Herring to adjourn the meeting. 4 ayes, 0 nays motion carried.

Director Hayward adjourned the meeting at 6:56 p.m.

Mike Hayward, President

Kristy Haxmeier, Secretary