

Maquoketa Community School District
Acceptable Use Agreement for School Computers / Technology Issued for Student Use

Technology resources, including network and Internet access, are available to students and employees in the Maquoketa Community School District. Our goal in providing these resources is to promote educational excellence by facilitating resource sharing, access to information, innovation and communication. The use of the school district's network and other technology resources is a privilege, not a right. Investigations regarding alleged inappropriate use will be conducted by the school administration on a case-by-case basis. Disciplinary action may range from a verbal reprimand to disciplinary action up to and including suspension or expulsion. If necessary, legal action may be taken and charges may be filed. Due process procedures outlined in Board Policies 503.1 and 503.2 will be followed in any disciplinary action.

To ensure that the use of the school technology resources is consistent with the educational objectives of the district, authorized representatives of the district may monitor and record the use of district equipment from time to time. Individual user responsibilities include, but are not limited to, the following areas:

Federal Laws

Users will abide by copyright laws when using information, pictures and other items obtained electronically. Users will be held accountable for any activity or communication transmitted over district resources. Users will not use district resources to intentionally access inappropriate materials, hack, stalk, harass, or bully, as determined by school administration.

Privacy

Users will access only files and information for which they have authorized access/legitimate use. Users will maintain their password(s) in the strictest of confidence. Users will not knowingly allow others to use their account. Users will be responsible for any activity that is accessed through their account. Users understand that information stored on and communication sent over district resources should not be considered private.

Software

Users will use only copies of software that have been legally installed on district equipment by district employees or an authorized representative. Staff members will provide the district Technology Coordinator with the original software and written approval from the building principal before installing any non-school purchased software.

Hardware

Technology hardware may be utilized for educational purposes only. Business use is prohibited. Staff will supervise student use of equipment. Users will treat district technology with care and respect. Intentional abuse, damage or destruction of school equipment will result in loss of privileges and possible disciplinary action.

Use of Internet/E-mail

All Internet resources shall be utilized in accordance with School Board Policy 605.6.

Maquoketa Community Schools prohibits the downloading, transmitting and/or possession of illegal, profane, sexually explicit or other objectionable materials obtained through any school owned technology.

Maquoketa Community Schools further prohibits all persons from bringing any of these materials obtained from any source on to school property and/or providing them to any school personnel and/or students. Users will use only Studywiz™-based district assigned messaging accounts. These accounts are the property of the Maquoketa Community School District. Personal or confidential information should not be shared via Internet or email. Users shall make every attempt to conserve limited district and network resources.

Curriculum activities will have priority over all other activities.

Proxy servers are used to track Internet usage and document violations. Problem sites are blocked as needed; however, no child safety system has been proven to be 100% effective. Unintentional access to any inappropriate materials should be reported immediately to instructors or other district personnel.

Please sign the form if you would like your child to be granted Internet access and return the permission form to your child's school.

Student Name _____ Grade _____

School _____ Date _____

(Parent or Guardian's Signature)

If you have granted your child Internet access, please have them respond to the following:
I have read the expected network etiquette and agree to abide by these provisions. I understand the violation of these provisions may constitute suspension or revocation of Internet privileges.

I agree to be responsible for payment of costs incurred by accessing any Internet services that have a cost involved.

(Student Signature)