

Parent Responsibilities

Your son/daughter has been issued a computer to improve and personalize his/her education this year. It is essential that the following guidelines be followed to ensure the safe, efficient, and ethical operation of this computer.

- I will supervise my son's/daughter's use of the computer at home. I will discuss our family's values and expectations regarding the use of the Internet and email at home and will supervise my son's/daughter's use of the Internet and email.
- I will not attempt to repair the computer, nor will attempt to clean it with anything other than a soft, dry cloth.
- I will report to the school any problems with the computer. I will not load or delete software from the computer. I will make sure that my son/daughter recharges the computer battery nightly.
- I will make sure my son/daughter brings the computer to school every day. I understand that if my son/daughter comes to school without his/her computer, that he/she may not be able to participate in classroom activities, and his/her grade could be affected. I agree to make sure that the computer is returned to the school when requested and upon my son's/daughter's withdrawal from Maquoketa Community Schools.

Student Responsibilities

Your computer is an important learning tool and is for educational purposes only. In order to take your computer home each day, you must be willing to accept the following responsibilities.

- When using the computer at home, at school, and anywhere else I may take it, I will follow the policies of the Maquoketa Community Schools, and abide by all local, state, and federal laws.
- I will treat the computer with care by not dropping it, getting it wet, leaving it outdoors, leaving it in a car in extreme weather conditions, or using it with food or drink nearby.
- I will not lend the computer to anyone, including friends or siblings; it will stay in my possession at all times.
- I will not load any software on the computer.
- I will not remove programs or files from the computer.
- I will honor my family's values when using the computer.
- I will not give personal information when using the computer.
- I will bring the computer to school every day.
- I agree that email (or any other computer communication) should be used only for appropriate, legitimate, and responsible communication.
- I will keep all accounts and passwords assigned to me secure, and will not share these with any other students.
- I will not attempt to clean or repair the computer.
- I will recharge the computer battery each night.
- I will return the computer when requested and upon my withdrawal from Maquoketa Community Schools.
- I will place the computer in its protective bag when not in use and when it is being moved.
- I will place my laptop in a secure location when not in use (locked up when possible).

The undersigned acknowledge the failure to timely return the computer when scheduled or when requested shall result in liability by both parent and child for the value of the computer. The parties acknowledge the value of the computer shall be **\$405.00**. Parents are signing this agreement as guarantors for their child(ren).

Parent Signature: _____

Date: _____

Print Name: _____

Student Signature: _____

Date: _____

Print Name: _____